



**FRASER VALLEY REGIONAL DISTRICT
STUDENT I (UTILITIES AID – SERVICE AREAS)
TIME-DURATION APPOINTMENT
Full-Time Hours
Competition #2013-04**

Headquartered in Chilliwack, B.C., the Fraser Valley Regional District is inviting applications from qualified candidates to fill the time-duration (May 6th to August 30th, 2013) union position of **Student I (Utilities Aide - Service Areas)**.

The Student I (Utilities Aide – Service Areas) will assist the Utility Technicians with operation and maintenance of utilities in the rural areas within the Fraser Valley Regional District Electoral Area Service Areas. As directed, the incumbent will perform various routine duties which include, but are not limited to, grounds and building maintenance; and system maintenance. Assignments and responsibilities are performed under general supervision of the Utilities Technician II.

Candidates who meet the knowledge and skills requirements for the job are welcome to apply for the position. Candidates must be: (i) currently attending or enrolled in the next semester of a secondary or post-secondary educational program, full or part-time; or (ii) have attended full or part-time, in the last academic year.

There will be on-the-job training for specific knowledge and skill requirements.

The wage rate for this position will be \$15.86 per hour (\$14.39 plus 10.2% in lieu of benefits).

The hours of work are 8 hours per day between the hours of 7:00 a.m. and 5:00 p.m. The incumbent must be in possession of a valid Driver's License for the type of Fraser Valley Regional District vehicle being driven.

For further information regarding this position or about the Fraser Valley Regional District please visit our website at www.fvrd.bc.ca.

Interested applicants should submit a detailed resume with a cover letter quoting Competition #2013-04 by 4:30 p.m. March 4, 2013 to:

jobs@fvrd.bc.ca or mail to:

Fraser Valley Regional District
Human Resources Department
45950 Cheam Avenue,
Chilliwack, BC V2P 1N6

or fax confidentially to: 604-702-5461

FRASER VALLEY REGIONAL DISTRICT

JOB DESCRIPTION

Dated: March 2012

1. **CLASS TITLE:** Student I (Utilities Aide, Service Areas)
2. **PAY SCALE:** Pay Group 204
3. **DIVISION:** Electoral Area Services
4. **DEPARTMENT** Engineering and Community Services
5. **ORGANIZATIONAL RELATIONSHIPS:**
 - a. Reports to: Utilities Technician II
 - b. Supervises: No staff supervision
 - c. Coordinates with: Utilities Technician, FVRD staff, and members of the public
6. **GENERAL ACCOUNTABILITY**

The incumbent in this class assists with the operations and maintenance of designated Electoral Area Utility functions within the Fraser Valley Regional District Services Areas. Assignments and responsibilities are performed under general supervision of the Manager of Utilities and Community Services, and Utilities Technician(s).
7. **NATURE AND SCOPE OF WORK:**

As directed:

 - a. Performs various and routine duties related to the operation and maintenance of various utilities as water, sewer, solid waste and dyking. Duties include but are not limited to grounds and building maintenance, water quality sampling, and system maintenance.
 - b. Assists Utilities Technician(s).
 - c. Performs other related duties as assigned.
8. **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**
 - a. Must be: (i) currently attending or enrolled in the next semester of a secondary or post-secondary educational program, full or part-time; or (ii) have attended full or part-time, in the last academic year.
 - b. Must be physically fit and able to work outdoors in all types of weather.

- c. Ability to work well both independently and within a team environment, have good interpersonal skills, and be able to establish and maintain effective working relationships.
- d. Have excellent communication and customer service skills
- e. Must be competent to safely work around heavy equipment and handle tools as required for the assigned duties, including but not limited to chain saws, grass trimmer, lawnmowers, etc.
- f. General carpentry, construction and painting experience is desirable.
- g. Computer experience and familiarity with blue print drawings is desirable.
- h. Experience and/or knowledge of mechanical systems and pumps and automatic chemical feed systems are desirable.
- i. Must be in possession of a valid Driver's License for the type of Fraser Valley Regional District vehicle being driven.

9. **WORKING CONDITIONS:**

The incumbent shall be employed as a Time-Duration employee. The Utilities Aide will work an 8-hour day between the hours of 7:00 a.m. and 5:00 p.m. with one half hour for lunch. Overtime on occasion may be required, as authorized, and will be compensated in accordance with the Collective Agreement.

RECORD OF CHANGES:

February 2013 – Change in reporting structure